## Work Content - Verify – TQC

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Drive the back pin out of the chair from the inside using a punch/Allen key and a mallet. *</td>
</tr>
<tr>
<td>2</td>
<td>Pull Pin from opposing side with fingers or if sticky, pliers work well. While removing Pin pinch the back frame and the lower back together to keep the holes aligned.</td>
</tr>
<tr>
<td>3</td>
<td>Insert new pin into back and tap in gently using a mallet. The pin should slide in easily. ** Once seated a good firm tap should be given to the pin to insure that it is in completely.</td>
</tr>
<tr>
<td>4</td>
<td>Repeat for other side.</td>
</tr>
</tbody>
</table>

* If changing pins on more then ten chairs a special tool can be requested from the factory that must be returned upon job completion.  
  ** If pin is not going in easily see page two of instructions.

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**Operation #**  
Back Pin Replacement  

**Model #**  
All  

**Process Description**  
Back Pin Replacement  

**Page**  
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**Rev #**  
1  

**Date**  
12/22/05
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<tr>
<td>1</td>
<td>Insert spring R04-xxx into spring pocket and secure with silver bullet R04-710</td>
</tr>
<tr>
<td>2</td>
<td>Repeat for other side.</td>
</tr>
<tr>
<td>3</td>
<td>Align back and insert back pins</td>
</tr>
<tr>
<td>4</td>
<td>Tap pins into place using a mallet as per step 3 and 4 on previous page.</td>
</tr>
</tbody>
</table>

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**Process Description**

back spring

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**Model #**
All

**Operation #**
Back Pin Replacement

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1

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