Copy Stand Instructions

1. Flip open the base (a) and lay it flat on the work surface. Place computer monitor onto the base.

2. Adjust the paper tray to desired angle by pulling the top edge of the paper tray up and forward and positioning the wire support on the back of the paper tray into the desired groove (b).

3. The top edge of the paper tray should fall just below the viewing field of your monitor. Adjust the paper tray height by squeezing the rubber tab (c) and sliding the paper tray up or down to desired height. Note: some users prefer to position the paper tray beyond the front edge of the desk so that it can be lowered below the work surface.

4. Documents can be supported and hard to see text can be magnified with the Copy Stand’s magnifying line guide. (d)

5. Flip up paper support for tall documents (e).

1. Flip open the base (a) and lay it flat on the work surface. Place computer monitor onto the base.

2. Adjust the paper tray to desired angle by pulling the top edge of the paper tray up and forward and positioning the wire support on the back of the paper tray into the desired groove (b).

3. The top edge of the paper tray should fall just below the viewing field of your monitor. Adjust the paper tray height by squeezing the rubber tab (c) and sliding the paper tray up or down to desired height. Note: some users prefer to position the paper tray beyond the front edge of the desk so that it can be lowered below the work surface.

4. Documents can be supported and hard to see text can be magnified with the Copy Stand’s magnifying line guide. (d)

5. Flip up paper support for tall documents (e).